ARBITRATION CLAIM FORM

LONDON ST. THOMAS ASSOCIATION OF REALTORS®

Date: _____

To: Arbitration Committee Chair
c/o Kelly Blakely, Director of MLS® and Compliance, LSTAR

For your convenience, quoted hereunder is Section 3 of the PropTx Arbitration and Professional Standards Policies dealing with filing the Claim.

"*Section 3 – Filing the Claim"*

3.01 The Arbitration Roster shall not have jurisdiction to process or otherwise deal with a Claim unless:

a) It is in writing, signed by or on behalf of the Claimant and delivered to the Panel Secretary and shall be in the form as may be prescribed by the Association from time to time;

b) It is delivered together with the filing fee required under Subsection 3.01c of this Article to the Panel Secretary no later than sixty (60) days from the closing date or within a further period as the Arbitration Chair may allow; and

c) The Claim is accompanied by a filing fee of an amount equivalent to the five percent (5%) of the amount of commission in dispute, or the sum of one thousand dollars ($1,000.00), whichever is the greater, provided that in no event shall the filing fee exceed two thousand five hundred dollars ($2,500.00)

3.02 The Claim shall contain a brief and concise statement of the reasons in support of the Claim and the amount being claimed as well as a statement that the Claimant will abide by the Award.

3.03 The Claimant shall attach to the Claim such documents, records, and other writings as are in the Claimant's possession upon which the Claimant intends to reply, and such documents, records and other writings shall be deemed to become part of the Claim.

NOTE: Appeals are covered under the PropTx Arbitration and Professional Standards Policies, Article 5 – Appeals

I _____ hereby submit this Claim for Arbitration
(Firm Name)

against _____ in the amount of $ _____
(Firm Name) (not including HST)

In regard to sale of _____ MLS® #: _____

This transaction closed on _____

Please note that the onus is on you to "prove" your entitlement to the commission. Attach your concise Statement of Claim as well as ALL pertinent documentation and filing fee. Filing fee of five percent (5%) of amount Claimed (min $1,000 – max $2,500). Enter calculated amount below:

_____

I agree to abide by the Award of the Arbitrators.

_____
Signature of Claimant

Brief statement/summary of events: